The Ultimate Checklist for K12-Powered Online School Enrollment and Beyond

Enrollment Steps

1. **Submit an application:** Create an **enrollment portal** account to fill out an application. Be sure to select your school as you enter your information!

2. **Gather your supporting documents and upload them to the enrollment portal.**
Things you'll need:[1]
   - Your student's birth certificate
   - Proof of residency, such as a utility bill showing your name and address
   - Medical records, i.e., immunization records or exemption (required for public school enrollment)
   - Student transcripts from any previous school attendance

3. **Receive approval**
   - Check your email for important information about your enrollment status and next steps.
   - If your student is currently enrolled in school, they should remain enrolled while your application is processed and approved.

Post-Approval

- [ ] Visit "**A Day in the Life**" to see how students at K12-powered schools spend their days.
- [ ] Explore our community of parents and Learning Coaches for tips and support:
  – **Learning Coach Community**
  – **K12 Facebook Page**
- [ ] Set up a dedicated workspace for your student.
- [ ] Plan out your student's daily schedule. Depending on their grade level, expect your student to spend between 4 and 7 hours a day on school, five days per week.
- [ ] Get excited about your course materials! When you enroll in a K12-powered online school program, the materials your student needs to complete their courses are shipped directly to your home.
- [ ] Get involved! Browse our **events calendar** to find out what's coming up in your area.
- [ ] Explore our various online clubs, **competitions**, and course offerings like **career and college prep** to find fun ways for students to engage with peers and dive deeper into their interests.

[1]Required documents differ by school and state. Check with your school for specific details.

Questions? Call 866.968.7512